

## 0 Grantee State

**Instructions:**

The State identified in the "Selected Items" menu has been pre-populated. This screen is read-only. Please contact HUD if there is an error.

**In which state is the grantee located?** Florida  
**(for multiple state selections hold CTRL+Key)**

# 1 Grantee Information

**Grantee Name** Palm Beach County  
**Name of Organization or Department Administering Funds** Palm Beach County Community Services Department  
**Organizational DUNS#** 078470481  
**Grant Number** S09-UY-12-0016  
**Grant Amount** \$2,823,871  
**Identify the Field Office** Miami  
**Identify CoC(s) in which the grantee and/or subgrantee(s) will provide HPRP assistance.** FL-605 - West Palm Beach/Palm Beach County CoC

## HPRP Contact Name

**Prefix** Ms.

**First Name** Claudia

**Middle Name**

**Last Name** Tuck

**Suffix**

**Title** Division Director

## HPRP Contact Address

**Street Address 1** 810 Datura Street

**Street Address 2**

**City** West Palm Beach

**State** Florida

**ZIP Code** 33401

**Phone Number** 561-355-4775  
**Format: 123-456-7890**

**Extension**

**Fax Number** 561-355-3863  
**Format: 123-456-7890**

**Email Address** ctuck@pbcgov.org

**Confirm Email Address** ctuck@pbcgov.org

**HPRP Secondary Contact Name**

**Prefix**

**First Name**

**Middle Name**

**Last Name**

**Suffix**

**Title**

**HPRP Secondary Contact Address**

**Street Address 1**

**Street Address 2**

**City**

**State**

**ZIP Code**

**Phone Number**

**Format: 123-456-7890**

**Extension**

**Fax Number**

**Format: 123-456-7890**

**Email Address**

**Confirm Email Address**

## 2 Report Period and Status

**Reporting Period for this Performance Report:** 10/01/10 - 09/30/11  
**Report Type:** APR

### 3 Subgrantee Information

**Instructions**

Complete this table for all subgrantees and contractors receiving HPRP funds.

- Please complete it for all "first-tier" subgrantees only. That is, subgrantees of subgrantees or vendors hired by a subgrantee do not need to be reported on this screen.
- If a metropolitan city or urban county did not subgrant or subcontract a portion of HPRP funds, simply enter the total amount of the grant in the row labeled "Funds Retained by Grantee."
- Please note that Section I.B. of the HPRP Notice defines subgrantees as any private non-profit organization or unit of general local government to which a grantee provides funds to carry out the eligible activities under the grant and which is accountable to the grantee for the use of the funds provided. An agency of the grantee is not a separate unit of general local government to which the grantee can provide HPRP funds; rather, it is a representative of the grantee itself.

**Subtotal of Subawards:** \$1,882,677  
**Funds Retained by Grantee:** \$941,194  
**Total Grant Allocation:** \$2,823,871  
**Total Grant Amount:** \$2,823,871

Subgrantee or Contractor Name	City	State	Zip Code	DUNS Number	Is subgrantee a VAWA-DV provider? (Y/N)	HPRP Subgrant or Contract Award Amount
Adopt-A-Family Of...	Lake Worth	Florida	33460	869370965	No	\$1,826,200
211 Palm Beach Tr...	Lantana	Florida	33465	847996394	No	\$56,477

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Adopt-A-Family Of the Plalm Beaches, Inc.  
**City** Lake Worth  
**State** Florida  
**Zip Code** 33460  
**DUNS Number** 869370965

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$1,826,200

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** 211 Palm Beach Treasure Coast Inc.  
**City** Lantana  
**State** Florida  
**Zip Code** 33465  
**DUNS Number** 847996394

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$56,477

## 4 Combined HMIS and Comparable Database Data Quality

**Instructions:**

Report the number of clients served during this reporting period, as well as the number of adults served, unaccompanied youth served, and total clients leaving during the reporting period. Then report the number of clients with "Don't Know" or "Refused" recorded for each of the required HMIS data elements in the table below. Similarly, report the number of clients with missing data for each of the required data elements. Each record corresponds to one client served.

Data quality is based on the latest date of service for each client in the reporting period. The information entered in this screen should represent the quality of HMIS data, as well as data collected in a comparable database. If multiple databases are used across a grant, data should be merged for reporting purposes.

**Total number of records for all HPRP clients:** 631  
**Total number of records for Adults Only:** 328  
**Total number of records for Unaccompanied Youth:** 0  
**Total number of records for Leavers:** 517

### Combined HMIS and Comparable Database Data Quality

Data Element	Don't Know or Refused	Missing Data
First Name	0	0
Last Name	0	0
SSN	10	17
Date of Birth	0	0
Race	2	8
Ethnicity	0	4
Gender	0	0
Veteran Status	1	0
Residence Prior to Entry	0	0
Zip of Last Permanent Address	0	1
Housing Status (at entry)	0	0
Income (at entry)	1	3
Income (at exit)	1	4
Non-Cash Benefits (at entry)	0	16
Non-Cash Benefits (at exit)	0	27

Destination	0	0
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## 5a Persons Served by Household Type - Homelessness Prevention

**Instructions:**

Report the unduplicated count of all persons who were served in an HPRP program for homelessness prevention during the reporting period. "Served" means that the person had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

Each person should be counted in the household type associated with his or her last "homelessness prevention" stay of the reporting period. Age should be calculated based on entry date closest to the end of the reporting period; or if persons were in the program during the previous reporting period, then age should be calculated for the first day of the reporting period.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay.
- c) Households with Only Children - include any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Adults</b>	150	68	82		0
<b>Children</b>	134		132	2	0
<b>Don't Know/Refused</b>	0	0	0	0	0
<b>Missing Information</b>	0	0	0	0	0
<b>Total</b>	284	68	214	2	0

## 5b Persons Served by Household Type - Homeless Assistance

**Instructions:**

Report the unduplicated count of all persons who were served in an HPRP program for homeless assistance during the reporting period. "Served" means that the person had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

Each person should be counted in the household type associated with his or her last "homeless assistance" stay of the reporting period. Age should be calculated based on entry date closest to the end of the reporting period; or if persons were in the program during the previous reporting period, then age should be calculated for the first day of the reporting period.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay.
- c) Households with Only Children - include any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Adults</b>	178	59	119		0
<b>Children</b>	169		169	0	0
<b>Don't know/Refused</b>	0	0	0	0	0
<b>Missing Information</b>	0	0	0	0	0
<b>Total</b>	347	59	288	0	0

## 5c. Persons Served by Household Type

**Instructions:**

Report the unduplicated count of all persons who were served in an HPRP program for homeless prevention AND assistance during the reporting period. "Served" means that the person had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

Each person should be counted in the household type associated with his or her last "homeless prevention or homeless assistance" stay of the reporting period. Age should be calculated based on entry date closest to the end of the reporting period; or if persons were in the program during the previous reporting period, then age should be calculated for the first day of the reporting period.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay.
- c) Households with Only Children - include any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	328	127	201		0
Children	303		301	2	0
Don't Know/Refused	0	0	0	0	0
Missing Information	0	0	0	0	0
<b>Total</b>	<b>631</b>	<b>127</b>	<b>502</b>	<b>2</b>	<b>0</b>

## 6 Households Served

### Instructions:

Report the unduplicated count of all households who were served in an HPRP program during the reporting period. "Served" means that the household members had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

The type of household is determined based on the type of persons in the household, considering all program stays within the reporting period.

a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.

b) Households with Children and Adults - include a person in any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay. (Rule - If ever a child in the household, always a household with children).

c) Households with Only Children - include a person in any household where all persons are younger than age 18.

d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Households	281	106	152	23	0

## 7 Housing Status at Entry

**Instructions:**

Report the number of persons in each housing status category at program entry, recorded by the type of household in which each adult was served. Report all persons served in the program during the reporting period. If a client entered a program more than once during the reporting period, the housing status at entry should be determined based on the status at the last program entry prior to the end of the reporting period.

### Number of Persons in Households

Housing Status at Entry	Total	%	Without Children	%	With Children and Adults	%	With Only children	%	Unknown Household Type	%
Literally homeless	347	55 %	59	46 %	288	57 %	0	0%	0	0%
Imminently losing housing	99	16 %	24	19 %	75	15 %	0	0%	0	0%
Unstably housed	185	29 %	44	35 %	139	28 %	2	10 0%	0	0%
Stably housed	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total number of persons</b>	<b>631</b>	<b>10 0%</b>	<b>127</b>	<b>10 0%</b>	<b>502</b>	<b>10 0%</b>	<b>2</b>	<b>10 0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**   
 Click save to update form.

## 8a Persons and Households Served with Homelessness Prevention by Service Activity

**Instructions:**

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with Homelessness Prevention (as determined by client Housing Status at HPRP program entry). Only persons who were entered in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

Note: Persons can be counted in Homelessness Prevention, even if they also received Homeless Assistance during the year, as long as they had two or more distinct program episodes with a housing status of "literally homeless" at one entry (Homeless Assistance) and a housing status of "imminently losing housing, unstably housed, or stably housed" at another (Homelessness Prevention).

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

### Homelessness Prevention

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
<b>Financial Assistance</b>				
Rental assistance	65	65	25	25
Security / utility deposits	21	21	8	8
Utility payments	3	3	1	1
Moving cost assistance	0	0	0	0
Motel & hotel vouchers	0	0	0	0
<b>Total Served with Financial Assistance</b>	<b>74</b>	<b>74</b>	<b>29</b>	<b>29</b>
<b>Housing Relocation &amp; Stabilization Services</b>				
Case management	282	282	132	132
Outreach and engagement	0	0	0	0
Housing search and placement	0	0	0	0
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Legal services	0	0
Credit repair	0	0
<b>Total Served with Housing Relocation &amp; Stabilization Services</b>	282	282
<b>Total Served</b>	284	284

0	0
0	0
132	132
133	133

## 8b Persons and Households Served with Homeless Assistance by Service Activity

**Instructions:**

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with Homeless Assistance (as determined by client Housing Status at HPRP program entry). Only persons who were entered in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

Note: Persons can be counted in Homelessness Prevention, even if they also received Homeless Assistance during the year, as long as they had two or more distinct program episodes with a housing status of "literally homeless" at one entry (Homeless Assistance) and a housing status of "imminently losing housing, unstably housed, or stably housed" at another (Homelessness Prevention).

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

### Homeless Assistance

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
<b>Financial Assistance</b>				
Rental assistance	273	274	108	109
Security / utility deposits	96	96	33	33
Utility payments	1	1	1	1
Moving cost assistance	0	0	0	0
Motel & hotel vouchers	0	0	0	0
<b>Total Served with Financial Assistance</b>	<b>294</b>	<b>295</b>	<b>114</b>	<b>115</b>
<b>Housing Relocation &amp; Stabilization Services</b>				
Case management	345	345	137	137
Outreach and engagement	1	1	1	1
Housing search and placement	80	80	30	30
Legal services	6	6	6	6
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Credit repair	0	0
Total Served with Housing Relocation & Stabilization Services	346	346
Total Served	347	347

0	0
138	138
139	139

## 8c Persons and Households Served in Total by Service Activity

**Instructions:**

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with HPRP assistance (either Homelessness Prevention, Homeless Assistance, or both). Only persons who were active in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

### Total Persons and Households Served with Homelessness Prevention and Rapid Re-housing Assistance

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
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<b>Financial Assistance</b>
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Rental assistance	338	339	133	134
Security / utility deposits	117	117	41	41
Utility payments	4	4	2	2
Moving cost assistance	0	0	0	0
Motel & hotel vouchers	0	0	0	0
<b>Total Served with Financial Assistance</b>	<b>368</b>	<b>369</b>	<b>143</b>	<b>144</b>

<b>Housing Relocation &amp; Stabilization Services</b>
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Case management	627	627	267	267
Outreach and engagement	1	1	1	1
Housing search and placement	80	80	30	30
Legal services	6	6	6	6
Credit repair	0	0	0	0
<b>Total Served with Housing Relocation &amp; Stabilization Services</b>	<b>628</b>	<b>628</b>	<b>268</b>	<b>268</b>

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Total Served	631	631	270	270
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## 9a Gender - Adults

**Instructions:**

Report the number of adults in each gender response category, recorded by the type of household in which each adult was last served.

**Gender of Adults: Number of Adults in Households**

	Total	%	Without Children	%	With Children and Adults	%	Unknown Household Type	%
<b>Male</b>	97	30%	50	39%	47	23%	0	0%
<b>Female</b>	231	70%	77	61%	154	77%	0	0%
<b>Transgendered</b>	0	0%	0	0%	0	0%	0	0%
<b>Other</b>	0	0%	0	0%	0	0%	0	0%
<b>Don't Know/Refused</b>	0	0%	0	0%	0	0%	0	0%
<b>Information Missing</b>	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	328	100%	127	100%	201	100%	0	0%

**Show/Hide Percentages**  X  
 Click save to update form.

## 9b Gender - Children

**Instructions:**

Report the number of children in each gender response category, recorded by the type of household in which each child was last served.

**Gender of Children: Number of Persons in Households**

	Total	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
<b>Male</b>	153	50%	152	50%	1	50%	0	0%
<b>Female</b>	150	50%	149	50%	1	50%	0	0%
<b>Transgendered</b>	0	0%	0	0%	0	0%	0	0%
<b>Other</b>	0	0%	0	0%	0	0%	0	0%
<b>Don't Know/Refused</b>	0	0%	0	0%	0	0%	0	0%
<b>Information Missing</b>	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	303	100%	301	100%	2	100%	0	0%

**Show/Hide Percentages**  X  
 Click save to update form.

## 9c Gender - Missing Age

**Instructions:**

Report the number of persons missing age data in each gender response category, recorded by the type of household in which each person was last served. Note that the "Total" row automatically sums the subtotal rows in screens 9a, 9b, and 9c.

### Gender of Persons Missing Age Information: Number of Persons in Households

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Male	0	0%	0	0%	0	0%	0	0%	0	0%
Female	0	0%	0	0%	0	0%	0	0%	0	0%
Transgendered	0	0%	0	0%	0	0%	0	0%	0	0%
Other	0	0%	0	0%	0	0%	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
Subtotal	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	631	100%	127	20%	502	80%	2	0%	0	0%

**Show/Hide Percentages**  X  
 Click save to update form.

# 10 Age

## Instructions:

Report the number of persons who received HPRP assistance as either a single participant or part of a household, in each age category. Age should be calculated based on age at program entry (of the last program stay during the reporting period) or age on the first date of the reporting period, whichever is later.

### Age: Number Of Persons in Households

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Under 5	95	15%			95	19%	0	0%	0	0%
5 - 12	131	21%			129	26%	2	100%	0	0%
13 -17	77	12%			77	15%	0	0%	0	0%
18 - 24	53	8%	15	12%	38	8%			0	0%
25 - 34	93	15%	18	14%	75	15%			0	0%
35 - 44	91	14%	27	21%	64	13%			0	0%
45 - 54	49	8%	32	25%	17	3%			0	0%
55 - 61	34	5%	27	21%	7	1%			0	0%
62+	8	1%	8	6%	0	0%			0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	<b>631</b>	<b>100%</b>	<b>127</b>	<b>100%</b>	<b>502</b>	<b>100%</b>	<b>2</b>	<b>100%</b>	<b>0</b>	<b>0%</b>

Show/Hide Percentages  
 Click save to update form.

# 11a Ethnicity

**Instructions:**

Report the number of persons in each ethnicity category, recorded by the type of household in which each person was last served.

**Ethnicity: Number of Persons in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Non-Hispanic/non-Latino	535	85 %	113	89 %	420	84 %	2	10 0%	0	0%
Hispanic/Latino	92	15 %	13	10 %	79	16 %	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	4	1%	1	1%	3	1%	0	0%	0	0%
<b>Total</b>	<b>631</b>	<b>10 0%</b>	<b>127</b>	<b>10 0%</b>	<b>502</b>	<b>10 0%</b>	<b>2</b>	<b>10 0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  X  
 Click save to update form.

## 11b Race

**Instructions:**

Report the number of persons in each race category, recorded by the type of household in which each person was last served.

**Race: Number of Persons in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
White/Caucasian	215	34%	51	40%	164	33%	0	0%	0	0%
Black or African-American	402	64%	73	57%	327	65%	2	100%	0	0%
Asian	0	0%	0	0%	0	0%	0	0%	0	0%
American Indian or Alaska Native	0	0%	0	0%	0	0%	0	0%	0	0%
Native Hawaiian or Other Pacific Islander	3	0%	1	1%	2	0%	0	0%	0	0%
Multiple Races	1	0%	0	0%	1	0%	0	0%	0	0%
Don't Know/Refused	2	0%	1	1%	1	0%	0	0%	0	0%
Information Missing	8	1%	1	1%	7	1%	0	0%	0	0%
<b>Total</b>	<b>631</b>	<b>100%</b>	<b>127</b>	<b>100%</b>	<b>502</b>	<b>100%</b>	<b>2</b>	<b>100%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  
 Click save to update form.

## 12 Persons Served by Victim Services Providers

**Instructions:**

Report the number of persons served in an HPRP program operated by a victim service provider during the reporting year. Persons in households should be reported separately based on the household type in which they were last assisted. The number of persons reported in this table should be a subset of those reported in Question 5.

### Persons Served by Victim Service Providers: Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Total Number of Persons</b>	0	0	0	0	0

## 13a Residence Prior to Program Entry - Homeless Situations

**Instructions:**

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the homeless living situations listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

**Residence Prior to Program Entry - Homeless Situations: Number of Adults and Unaccompanied Youth in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Emergency Shelter	100	84 %	38	73 %	62	93 %	0	0%	0	0%
Transitional housing for homeless persons	12	10 %	11	21 %	1	1%	0	0%	0	0%
Place not meant for human habitation	6	5%	3	6%	3	4%	0	0%	0	0%
Safe Haven	1	1%	0	0%	1	1%	0	0%	0	0%
<b>Subtotal</b>	<b>119</b>	<b>10 0%</b>	<b>52</b>	<b>10 0%</b>	<b>67</b>	<b>10 0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  
 Click save to update form.

## 13b Residence Prior to Program Entry - Institutional Settings

**Instructions:**

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the institutional settings listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

**Residence Prior to Program Entry - Institutional Settings: Number of Adults and Unaccompanied Youth in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Psychiatric Facility	1	33 %	0	0%	1	10 0%	0	0%	0	0%
Substance Abuse or Detox Center	2	67 %	2	10 0%	0	0%	0	0%	0	0%
Hospital (Non-Psychiatric)	0	0%	0	0%	0	0%	0	0%	0	0%
Jail, prison, or juvenile detention facility	0	0%	0	0%	0	0%	0	0%	0	0%
Foster Care	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	<b>3</b>	<b>10 0%</b>	<b>2</b>	<b>10 0%</b>	<b>1</b>	<b>10 0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  X  
**Click save to update form.**

## 13c Residence Prior to Program Entry - Other Locations

**Instructions:**

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the other locations listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

### Residence Prior to Program Entry - Other Locations: Number of Adults and Unaccompanied Youth in Households

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Permanent Housing for Homeless	1	0%	1	1%	0	0%	0	0%	0	0%
Owned by Client, no Subsidy	1	0%	0	0%	1	1%	0	0%	0	0%
Owned by Client, with Subsidy	0	0%	0	0%	0	0%	0	0%	0	0%
Rental by Client, no Subsidy	132	64%	61	84%	71	53%	0	0%	0	0%
Rental by Client, with VASH Subsidy	0	0%	0	0%	0	0%	0	0%	0	0%
Rental by Client with Other Subsidy	64	31%	6	8%	58	44%	0	0%	0	0%
Hotel/Motel, Paid by Client	2	1%	1	1%	1	1%	0	0%	0	0%
Staying or Living with Family	5	2%	4	5%	1	1%	0	0%	0	0%
Staying or Living with Friend(s)	1	0%	0	0%	1	1%	0	0%	0	0%
Other	0	0%	0	0%	0	0%	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	<b>206</b>	<b>100%</b>	<b>73</b>	<b>100%</b>	<b>133</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>
<b>Total for all clients 13a, 13b and 13c</b>	<b>328</b>	<b>100%</b>	<b>127</b>	<b>100%</b>	<b>201</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  
 Click save to update form.

X

## 14 Veteran Status

**Instructions:**

Report the number of adults in each Veteran status category who received HPRP assistance during reporting period.

### Veteran Status - Number of Adults by Household Type.

	Total	%	Without Children	%	With Children and Adults	%	Unknown Household Type	%
<b>Veteran</b>	12	4%	9	7%	3	1%	0	0%
<b>Not a Veteran</b>	315	96%	118	93%	197	98%	0	0%
<b>Don't Know/Refused</b>	1	0%	0	0%	1	0%	0	0%
<b>Missing this Information</b>	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	328	100%	127	100%	201	100%	0	0%

**Show/Hide Percentages**  
 Click save to update form.

X

## 15 Client Monthly Cash Income Amount - Adult Leavers

### Instructions:

Report the number of adult leavers in each income category.

Income at entry - Count each adult in the row that corresponds with the amount of income each person had at the first entry of the operating year or annual assessment nearest the first day of the operating year, whichever is later.

Income at exit - Count each adult in the row that corresponds with the amount of income each person had at exit.

Less/Same/More/Unknown Income - Count each adult in the row that corresponds with the amount of income each person had at entry and in the column that corresponds to whether the person's income at exit was less, the same, or more than income at entry. Record the person in the unknown column if income at exit is missing.

Average Change - In each row, calculate the average change in income between entry and exit for the people counted in that row in the "Income at Entry" column. (e.g., report the average change (\$) in income for the people who had no income at entry.) Calculate the average for all clients and report in the total row.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

### Client Monthly Cash Income Amount: Number of Adult Leavers

Program Entry	Income at Entry	Income at Exit	Less Income at Exit	Same Income at Exit	More Income at Exit	Unknown Income at Exit	Average Change(\$) Monthly Income per Adult
No income	62	58		58	4	1	62
\$1 - \$150	1	0	0	0	1	0	123
\$151 - \$250	6	5	0	4	2	0	249
\$251 - \$500	15	14	0	11	4	0	545
\$501 - \$750	18	17	1	15	2	0	299
\$751 - \$1000	26	23	0	21	5	0	103

<b>\$1,001 - \$1,250</b>	19	21
<b>\$1,251 - \$1,500</b>	23	21
<b>\$1,501 - \$1,750</b>	14	12
<b>\$1,751 - \$2,000</b>	12	12
<b>\$2,001 +</b>	81	93
<b>Don't Know/Refused</b>	0	0
<b>Missing/No Follow-up</b>	1	2
<b>Total</b>	278	278

0	18	1	0
1	18	4	0
1	11	2	0
2	8	2	0
2	70	9	0
			0
			1
7	234	36	2

32
163
157
-37
93
0
0
74

## 16 Cash Income Sources - Leavers

### Instructions:

Report the number of Leavers who have each of the following income sources, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

### Cash Income Sources by Number of Leavers

	Total	Adults	Children	Age Unknown
Earned Income	142	138	4	0
Unemployment Insurance	41	41	0	0
SSI	28	25	3	0
SSDI	18	15	3	0
Veteran's Disability	4	4	0	0
Private Disability Insurance	1	1	0	0
Worker's Compensation	3	3	0	0
TANF or Equivalent	8	7	1	0
General Assistance	3	3	0	0
Retirement (Social Security)	4	1	3	0
Veteran's Pension	1	1	0	0
Pension from Former Job	1	1	0	0
Child Support	42	35	7	0
Alimony (Spousal Support)	0	0	0	0
Other Source	17	16	1	0

## 17 Non-Cash Benefit Sources - Leavers

### Instructions:

Report the number of Leavers with each non-cash benefit source, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

### Non-Cash Benefit Sources by Number of Leavers

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	211	153	58	0
MEDICAID Health Insurance	144	89	55	0
MEDICARE Health Insurance	5	4	1	0
State Children's Health Insurance	2	2	0	0
WIC	13	3	10	0
VA Medical Services	5	5	0	0
TANF Child Care Services	4	2	2	0
TANF Transportation Services	2	2	0	0
Other TANF-Funded Services	4	1	3	0
Temporary Rental Assistance	1	0	1	0
Section 8, Public Housing, Rental Assistance	10	2	8	0
Other Source	30	29	1	0

## 18 Length of Participation by Homelessness Prevention and Homeless Assistance (Leavers Only)

**Instructions:**

Report the number of persons in each participation length category, recorded separately for Homelessness Prevention and Homeless Assistance. Length of participation should be based on program entry to exit (or the end of the reporting period, whichever is first) of their most recent program enrollment, including days stayed in the program prior to the start of the reporting period.

Also report the average and median length of participation of all persons in Homelessness Prevention and all persons in Homeless Assistance.

### Length of Participation: Number of Leavers

	Total	%	Homelessness Prevention	%	Homeless Assistance	%
Less than 30 days	27	5%	13	5%	14	6%
31 to 60 days	67	13%	42	15%	25	11%
61 to 180 days	409	79%	215	76%	194	83%
181 to 365 Days	11	2%	11	4%	0	0%
366 to 730 Days (1-2 Yrs)	3	1%	3	1%	0	0%
731 to 1095 Days (2-3 Yrs)	0	0%	0	0%	0	0%
More than 3 Yrs (may indicate data quality issue)	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%
<b>Total</b>	<b>517</b>	<b>100%</b>	<b>284</b>	<b>100%</b>	<b>233</b>	<b>100%</b>

**Show/Hide Percentages**  **Click save to update form.**

**Average and Median Length of Participation in Days**

	Average Length	Median Length
Homelessness Prevention	96	91
Homeless Assistance	82	91

## 19 Housing Status at Entry and Exit

**Instructions:**

This screen should only be completed for clients who exited and were not in the program on the last day of the reporting period. If a client is served more than once during the reporting period, housing status data should be based on the information collected during the last program entry and exit prior to the end of the reporting period. All leavers should be reported only once for the entire screen based on a combination of data recorded at entry and exit.

### Housing Status at Entry and Exit: All Leavers

	HOUSING STATUS AT EXIT					
HOUSING STATUS AT ENTRY	Literally homeless at exit	Imminently losing their housing at exit	Unstably housed and at-risk of losing their housing at exit	Stably housed at exit	Don't know/refused at exit	Missing this information at exit
Literally homeless at entry	45	0	0	188	0	0
Imminently losing their housing at entry	0	78	3	4	0	0
Unstably housed and at-risk of losing their housing at entry	1	2	146	18	0	0
Stably housed at entry	0	0	0	0	0	0
<b>Total number of persons</b>	46	80	149	210	0	0

## 20a1 Destination for Leavers with Length of Stay Greater than 90 Days - Homelessness Prevention

**Instructions:**

Report the number of Leavers who exited to each destination type from Homelessness Prevention. Record only the persons who participated in the program more than 90 days, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	131	29	101	1	0
Rental by client, VASH Subsidy	3	0	3	0	0
Rental by Client, other ongoing Subsidy	8	0	8	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	0	0	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>142</b>	<b>29</b>	<b>112</b>	<b>1</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	2	0	2	0	0
<b>Subtotal</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Foster Care	0	0	0	0	0

Psychiatric Facility	0	0	0	0	0
Substance Abuse or Detox Facility	0	0	0	0	0
Hospital (Non-Psychiatric)	0	0	0	0	0
Jail or Prison	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>					
Deceased	1	1	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
<b>Total</b>	<b>145</b>	<b>30</b>	<b>114</b>	<b>1</b>	<b>0</b>

## 20a2 Destination for Leavers with Length of Stay 90 Days or Less - Homelessness Prevention

**Instructions:**

Report the number of Leavers who exited to each destination type from Homelessness Prevention. Record only the persons who participated in the program 90 days or less, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>					
Owned by Client, no Ongoing Subsidy	2	0	2	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	116	35	80	1	0
Rental by Client, VASH Subsidy	4	1	3	0	0
Rental by Client, other ongoing Subsidy	9	0	9	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	7	2	5	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>138</b>	<b>38</b>	<b>99</b>	<b>1</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	1	0	1	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
<b>Subtotal</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Foster Care	0	0	0	0	0
Psychiatric Facility	0	0	0	0	0

<b>Substance Abuse or Detox Facility</b>	0	0	0	0	0
<b>Hospital (Non-Psychiatric)</b>	0	0	0	0	0
<b>Jail or Prison</b>	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Other Destinations</b>					
<b>Deceased</b>	0	0	0	0	0
<b>Other</b>	0	0	0	0	0
<b>Don't Know/Refused</b>	0	0	0	0	0
<b>Information Missing</b>	0	0	0	0	0
<b>Total</b>	139	38	100	1	0

## 20b1 Destination for Leavers with Length of Stay Greater than 90 Days - Homeless Assistance

**Instructions:**

Report the number of Leavers who exited to each destination type from Homeless Assistance. Record only the persons who participated in the program more than 90 days, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destination</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	97	16	81	0	0
Rental by Client, VASH Subsidy	3	2	1	0	0
Rental by Client, other ongoing Subsidy	34	8	26	0	0
PSH for Homeless Persons	1	1	0	0	0
Living With Family, Permanent Tenure	2	0	2	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>137</b>	<b>27</b>	<b>110</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Foster Care	0	0	0	0	0

Psychiatric Facility	0	0	0	0	0
Substance Abuse or Detox Facility	0	0	0	0	0
Hospital (non-Psychiatric)	0	0	0	0	0
Jail or Prison	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>					
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
<b>Total</b>	<b>137</b>	<b>27</b>	<b>110</b>	<b>0</b>	<b>0</b>

## 20b2 Destination for Leavers with Length of Stay 90 Days or Less - Homeless Assistance

**Instructions:**

Report the number of Leavers who exited to each destination type from Homeless Assistance. Record only the persons who participated in the program 90 days or less, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destination</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	61	19	42	0	0
Rental by Client, VASH Subsidy	9	3	6	0	0
Rental by Client, other ongoing Subsidy	12	3	9	0	0
PSH for Homeless Persons	4	0	4	0	0
Living With Family, Permanent Tenure	3	0	3	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>89</b>	<b>25</b>	<b>64</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	5	0	5	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
<b>Subtotal</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>
<b>Intitutional Settings</b>					
Foster Care	0	0	0	0	0
Psychiatric Facility	0	0	0	0	0

<b>Substance Abuse or Detox Facility</b>	2	2	0	0	0
<b>Hospital (non-Psychiatric)</b>	0	0	0	0	0
<b>Jail or Prison</b>	0	0	0	0	0
<b>Subtotal</b>	2	2	0	0	0
<b>Other Destinations</b>					
<b>Deceased</b>	0	0	0	0	0
<b>Other</b>	0	0	0	0	0
<b>Don't Know/Refused</b>	0	0	0	0	0
<b>Information Missing</b>	0	0	0	0	0
<b>Total</b>	96	27	69	0	0

## 21 Financial Information

**Instructions:**

Enter the amount of HPRP grant funds expended for Financial Assistance and Housing Relocation & Stabilization Services during the reporting period. Also enter the cumulative value expended for each activity type since the grant inception.

Remember that "Grant to Date" represents the time period from the date the grant started in 2009 until September 30, 2011. Therefore, the amounts entered in the "Total Grant to Date" column should represent the total amount expended as of September 30, 2011.

### Financial Information: Financial Assistance and Housing Relocation & Stabilization Services

Expenditure	Homelessness	Prevention	Homeless	Assistance	Total	Total
	Reporting Period	Grant to Date	Reporting Period	Grant to Date	Reporting Period	Grant to Date

<b>Financial assistance</b>
-----------------------------

Rental assistance	55,455	722,293	342,799	781,114	398,254	1,503,407
Security and utility deposits	8,389	77,690	40,941	157,614	49,330	235,304
Utility payments	0	0	0	0	0	0
Moving cost assistance	0	0	0	0	0	0
Motel & hotel vouchers	0	0	0	0	0	0
Other costs attributable to providing Financial Assistance	0	0	0	154,140	0	154,140
<b>Total Financial Assistance</b>	<b>63,844</b>	<b>799,983</b>	<b>383,740</b>	<b>1,092,868</b>	<b>447,584</b>	<b>1,892,851</b>

<b>Housing Relocation &amp; Stabilization Services</b>
--

Case Management	16,436	16,436	260,661	485,112	277,097	501,548
Outreach and engagement	0	0	0	0	0	0
Housing search & placement	0	0	10,039	19,075	10,039	19,075
Legal services	0	0	0	0	0	0
Credit repair	0	0	0	0	0	0
Other costs attributable to providing Housing Relocation & Stabilization Services	0	0	0	0	0	0
<b>Total Housing Relocation &amp; Stabilization Services</b>	<b>16,436</b>	<b>16,436</b>	<b>270,700</b>	<b>504,187</b>	<b>287,136</b>	<b>520,623</b>

<b>Total Data Collection &amp; Evaluation</b>					56,477	56,477
<b>Total Administration</b>					6,560	6,560
<b>TOTAL</b>	80,280	816,419	654,440	1,597,055	797,757	2,476,511

## 22 Significant Program Accomplishments

**OPTIONAL: Please describe any significant accomplishments achieved by your program during the reporting period.**

**Maximum Characters: 2000**

Adopt-A-Family of the Palm Beaches (AAF), the sub-grantee operating the Rapid Re-Housing component of HPRP, successfully housed 139 homeless households (347 persons) during the operating year. Palm Beach County Division of Human Services, the sub-grantee operating the Homeless Prevention component successfully prevented homelessness for 284 persons this operating year.

## 23 Program Description

**Describe the following elements of the HPRP program design and implementation.  
Include any changes made since the beginning of the program.**

### **Homelessness Prevention**

Maximum Characters: 2000

The Homeless Prevention component was implemented and operated by the Division of Human Services (Division). The Division already operated a homeless prevention program on a small scale and the HPRP funds were used to augment the financial resources that were already available to that program. Also, the Division utilized existing staff and structures which ensured timely expenditure of the funds and dedicates the funding to fully support homeless prevention activities. The Division worked closely with CoC members as well as local municipalities who were experiencing a great need for financial assistance to prevent evictions. In the past, partners would submit a referral for clients to obtain assistance and at an initial interview; the Division would explain the requirements of the program. However, to expedite the process, the Division spent a great deal of time training the community on the required HUD documentation and helping partners understand how to assist their clients in obtaining this information. This was difficult at first, but once the partners realized the efficiency of this process, the Homeless Prevention component was able to operate quickly and timely. The Division also partnered with the State of Florida Department of Children and Families who were dealing with a high number of evictions.

### **Rapid Re-Housing**

Maximum Characters: 2000

Palm Beach County's Rapid Re-Housing Program was implemented and is currently operated by Adopt-A-Family of the Palm Beaches, Inc., (AAF) a long standing member of the County's Continuum of Care and a significant provider of housing for homeless families with children. AAF partnered with another CoC agency, The Lord's Place, to Provide Rapid Re-Housing services to homeless individuals. Palm Beach County's CoC overwhelmingly agreed that the Rapid Re-Housing model should focus on reducing emergency shelter/hotel stay for homeless families and individuals.

Prior to implementation, AAF aggressively marketed the program to all of the homeless providers within the CoC as well as to faith-based entities, law enforcement officials, and other non-traditional referral sources. The agency was careful to also conduct outreach and training to geographically diverse areas, including agencies in western areas of Palm Beach County. These trainings were vital to the program's successful implementation and assisted in a better community understanding of the requirements of the program. The program utilizes a universal self-sufficiency matrix, modeled after the Arizona Self-Sufficiency Matrix, which allows staff members to specifically target housing barriers throughout the case management process. Homeless providers throughout Palm Beach County have been able to complete these assessments and securely refer households to the Rapid Re-Housing Program. Matrix scores are then entered into the CMIS system which allows for useful data collection. It is anticipated that all HPRP funds will be expended by February of 2012. These funds have been vital to the Palm Beach County community and specifically to households struggling to maintain or obtain housing.

**Collaboration with Continuum of Care**

Maximum Characters: 2000

HPRP activities are being performed by members of the CoC. The CoC lead, Palm Beach County, is the grantee and provides homeless prevention activities. Rapid Re-Housing activities are conducted by two agencies who are long-standing members of the CoC. To date, HPRP has served a total of 507 households with 82% of the total allocation expended. Palm Beach County focused much of the HPRP resources on Rapid Re-Housing activities with the goal of reducing or eliminating shelter stays for homeless households. As a result, there has been a great deal of collaboration among homeless housing providers of the CoC. Palm Beach County's Rapid Re-Housing program was selected as a promising practice in July of 2011 and visited by members of HHS and Abt Associates. The study focused on Palm Beach County's successes in providing social services to households receiving Rapid Re-Housing assistance and the strong collaborations among CoC providers.

**Collaboration with other ARRA programs**

Maximum Characters: 2000

Palm Beach County's HPRP has successfully leveraged resources provided through ARRA legislation. The strongest collaboration has been with the local VA. The VASH program currently has an allocation of 240 vouchers dedicated to serving homeless veteran households in Palm Beach County. The VASH program has assisted 300 homeless households during the last 12 months. The majority of clients housed, 70%, meet the definition of chronically homeless. This program has worked directly with Rapid Re-housing providers in an effort to reduce the amount of time that homeless veterans are unsheltered. In addition to this funding, several PBC Housing Authorities have accessed \$16 million in recovery funds managed by U.S. HUD. The Housing Authorities have utilized the funding to build new units of housing, create more section 8 vouchers, make Capital Improvements to current units of housing and retrofit housing units for the elderly & disabled. Many homeless families & individuals have been able to access housing through the local housing authorities as a result of ARRA funds.

**Barriers to and challenges with effective implementation**

Maximum Characters: 2000

The most significant barrier in effectively implementing the HPRP program is the location of safe, affordable housing which passed the habitability standards. Palm Beach County's fair market rents are exceedingly high and often out of reach for low-income populations. Secondly, the high unemployment rate, which is still higher than the state average, is detrimental to families who are unemployed or underemployed.

**Grantee's process for oversight and monitoring of sub-grantees/contractors**

Maximum Characters: 2000

The Division of Human Services was responsible for the oversight and monitoring of the sub-grantees. During the first year of the grant, the Division of Human Services monitored the sub-grantees within the first six months of implementation and at the end of the first grant period. If no outstanding issues were identified, then monitoring will be conducted on an annual basis. Monitoring took place onsite and included comprehensive review of client files and fiscal records. Monitoring reports are available for review. The monitoring verified that the sub-grantees spent the funds expeditiously and in compliance with the contract and HUD guidelines. No outstanding findings were identified. Additionally, the Division of Human Services conducted monthly desk audits to ensure accuracy of reimbursement requests and programmatic compliance. Training and consultation was provided on an ongoing basis.

## 24 Additional Comments

**OPTIONAL: You may use this space to provide any additional comments on areas of the APR that need explanations.**

Maximum Characters: 2000

In APR-1, Homeless Assistance-Case Management was reported as \$9,036. This should have been reported as \$224,451. In APR-1, Homeless Assistance-Housing search and placement was reported as \$224,451. This should have been reported as \$9,036. Additionally, there are no households comprised of Unaccompanied Youth as indicated in Q4. However, the APR lists households of Unaccompanied Youth in other areas of the report. To date we have not been able to determine the underlying cause for this reporting error in HMIS but continue to work with our HMIS lead to resolve this as soon as possible.

## 25 Submission Certification

### HPRP Homeless Management Information System (HMIS) Data Certification

As stated in the HPRP Notice, "The Recovery Act requires HPRP grantees to report client-level data, such as the number of persons served and their demographic information, in a Homeless Management Information System (HMIS) or a comparable database." The Notice further states, "HPRP grantees and subgrantees providing financial assistance and services directly will use the HMIS in the applicable Continuum of Care to collect data and report on outputs and outcomes as required by HUD."

The purpose of this screen is to certify to HUD that grantees are compliant with the HPRP Notice. The grantee should work with the HMIS Lead to certify all information contained in this HPRP APR was generated by an HMIS or a comparable database, where appropriate.

Please complete one (and only one) of the following:

All of the data on persons and households served in this APR was pulled from an HMIS

Some of the data on persons and households served in this APR was pulled from an HMIS Yes

None of the data on persons and households served in this APR was pulled from an HMIS

If all data contained in the HPRP APR was NOT pulled from an HMIS, please explain why below:

(Reasons may include DV agencies using a comparable database, etc.)

Maximum 2000 characters

Homeless prevention data was entered into a comparable database.

The Name of the Authorized Grantee Official should be the same as submitted in the HPRP Substantial Amendment, unless there has been a change.

Name of Authorized Grantee Official Robert Weisman

Title/Position County Administrator

I hereby certify that all the information stated herein is true and accurate. I understand that HUD will prosecute false claims and statements and that conviction may result in criminal and/or civil penalties (pursuant to 18 USC 1001,1010,1012;31 USC 3729,3802).

**Check for Certification**

## Submission Summary

Part	Last Updated
<b>0 Grantee State</b>	11/18/2011
<b>1 Grantee Info</b>	11/18/2011
<b>2 Report Period</b>	11/18/2011
<b>3 Subgrantee Information</b>	11/18/2011
<b>4 HMIS Data Quality</b>	11/29/2011
<b>5a Persons Served - Homeless Prev.</b>	11/29/2011
<b>5b Persons Served - Homeless Asst.</b>	11/29/2011
<b>5c. Persons Served by Household Type</b>	No Input Required
<b>6 Households Served</b>	11/29/2011
<b>7 Housing Status @ Entry</b>	11/29/2011
<b>8a Persons and Households Served... Homeless Prev.</b>	11/29/2011
<b>8b Persons and Households Served... Homeless Asst.</b>	11/29/2011
<b>8c Persons and Households Served... Total</b>	11/29/2011
<b>9a Gender - Adults</b>	11/29/2011
<b>9b Gender - Children</b>	11/29/2011
<b>9c Gender - Missing Age</b>	11/29/2011
<b>10 Age</b>	11/29/2011
<b>11a Ethnicity</b>	11/29/2011
<b>11b Race</b>	11/29/2011
<b>12 DV Clients</b>	11/29/2011
<b>13a Prior Residence - Homeless</b>	11/29/2011
<b>13b Prior Residence - Institutional</b>	11/29/2011
<b>13c Prior Residence - Other</b>	11/29/2011
<b>14 Veteran Status</b>	11/29/2011
<b>15 Cash Income - Amount</b>	11/29/2011

<b>16 Cash Income - Sources</b>	11/29/2011
<b>17 Non-Cash Benefit - Source</b>	11/29/2011
<b>18 Participation Length</b>	11/29/2011
<b>19 Housing Status@Entry&amp;Exit</b>	11/29/2011
<b>20a1 Dest. &gt;90days - Hmls Prev</b>	11/29/2011
<b>20a2 Dest. &lt;=90days - Hmls Prev</b>	11/29/2011
<b>20b1 Dest. &gt;90 days - Hmls Asst</b>	11/29/2011
<b>20b2 Dest. &lt;=90 days - Hmls Asst</b>	11/29/2011
<b>21 Financial Info</b>	11/30/2011
<b>22 Prog Accomplishments</b>	No Input Required
<b>23 Prog Description</b>	11/30/2011
<b>24 Addtl Comments</b>	No Input Required
<b>25 Submission Certification</b>	11/30/2011